

**Minutes of Meeting of Vestry of
St. Paul's Episcopal Church of Murfreesboro, Tennessee, Inc.
Date of Meeting: June 18, 2024**

Method of Meeting (i.e. virtual or in person): In Person

Vestry Members:

Vestry Member Name:	P = Present A= Absent
Burgess, Nick	P
Casteel, Matt	A
Clemmons, Sandy	A
Davis, Jeff	A
Farrer, Andrew	P (via Zoom)
Green, David	A
Kellerman, Allison	P
Kropog, Jennifer	P
Kyriakoudes, Louis	A
Miller, Brad	P
Nix, Kyle	P (via Zoom)
Peek, Scott	P
Smith, Ione	P

Clergy Present:

Dr. Blaess

Rev. Whitnah

Others Present:

Don Whitfield

Ted Goodman (clerk)

David Rowe

- 1 **The Meeting was opened with a reading from Job by Dr. Blaess.**
- 2 Motion by Jennifer to approve the Agenda, Seconded by Ione. Motion approved by unanimous
- 3 vote.

4 **Review of Minutes:**

5 The minutes from the May 2024 were approved by unanimous vote. (Motion by Brad Miller,
6 seconded by Scott Peek).

7 **Financial Report (Don Whitfield):**

8 Trends from earlier this year are continuing. We continue to have a strong (and growing) favorable
9 budget variance (approximately \$100,000 favorable variance). Pledge fulfillment is strong. Our
10 expenses are slightly more than budgeted, but some of this will correct itself over the next few
11 months as some expenses were paid earlier than budgeted. We had to replace a new camera for the
12 steaming church services which was about \$4,000.

13 Nothing of consequence for the Junior's Building. It is performing as expected and budgeted.

14 We have unrestricted cash of \$374,000. We have a draft of the audit report almost ready to submit
15 to the dioceses.

16 Motion to approve by Nick Burgess, Seconded by Andrew. Motion approved by unanimous vote.

17

18 **Committee Reports:**

19 **Finance and Administration Report (Jeff Davis):**

20 They are working on planned giving ideas, starting the 1892 Society (for persons who make
21 giving plans for St. Paul's – named in honor of the year St. Paul's was founded).

22 **Stewardship Report (Jennifer Kropog):**

23 About 20 people have volunteered to be on the Stewardship Committee. They are exploring
24 ways to get the children involved in Stewardship. They are also wanting to get testimonials
25 from various members about Stewardship.

26 **Communications Report (Scott Peek):**

27 The member outreach communications, cards, etc., are going well and are making good
28 progress.

29 **Arts, Design & Gifts Committee (Louis Kyriakoudes)**

30 The Rood is on target and making progress.

31 **Worship and Music Report (Ione Smith):**

32 They will host an appreciation tea for the existing Alter Guild members which will also be
33 a forum to provide information and recruitment to potential new alter guild members.

34 **Children's & Youth Discipleship Report (Kyle Nix):**

35 They had an amazing Vacation Bible School. Chase has made a huge difference with the
36 Youth.

37 **Parish Life (Allison Kellerman & Ione Smith):**

38 They are exploring setting up a welcome table for visitors. They are working on a debt
39 retirement celebration.

40 **Outreach Report (Nick Burgess):**

41 They are excited about a Habitat Panel Build this Saturday and have had a good and
42 productive year so far.

43 **Wardens' Reports**

44 **Jr. Warden's Report (Andrew Farrer – Maintenance):**

45 Heather has picked up the approved permit for the Property Line Fence. The next step is to
46 get approval from the Historic Zoning Committee. They are also proceeding with HVAC
47 Fencing.

48 **Sr. Warden's Report (Brad Miller)**

49 Brad thanked everyone for all of their excellent work.

50 **Clergy Report:**

51 **Associate Rector's Report (Rev. Whitnah):**

52 There are a few spots open in Meat & Potatoes.

53

54 **Rector's Report (Dr. Blaess):**

55 General Convention is coming up.

56 **Executive Session:**

57 Nothing to report from executive session.

58

Respectfully submitted,



Theodore W. Goodman
Clerk of the Vestry

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St. Paul's

EPISCOPAL CHURCH

Vestry Agenda
June 16, 2024
Parish Hall Classrooms

(Optional) Pre-gathering and relational check-in: Pizza at Sami's

6:00 p.m. Devotion (Sandy Clemmons)

6:05 p.m. Approve Agenda and Minutes

6:10 p.m. Financial report (Don Whitfield)

6:20 p.m. Mid-year check-in: How are the goals for your area of ministry coming?
What support do you need? How can we celebrate?

- Member Engagement (David Green, Sandy Clemmons, and Jennifer Kropog)
 - Made to Flourish
 - Alpha
- Stewardship (Jennifer Kropog)
- Finance (Jeff Davis)
 - 1892 Society (Planned Giving)
- Communications (Scott Peek)
- Arts Design and Gifts Committees (Louis Kyriakoudes)
- Worship (Ione Smith)
- Parish Life (Allison Kellermann and Ione Smith)
- Outreach (Nick Burgess)
- Children and Youth (Kyle Nix)
- Jr. Wardens (Matt Casteel and Andrew Farrer)
- Sr. Warden (Brad Miller)
- Staff (Heather Studenberg, David Rowe)

6:40 Clergy

- Michael+
- Kristine+

6:50 p.m. Executive Session

7:00 p.m. Compline

7:10 p.m. Adjourn

Important dates:

Vestry meeting | Tuesday, July 16, 6pm in the Parish Hall Classrooms
Semi-annual Parish meeting | Sunday, August 18, 9am in the Parish Hall
Special forum | Alpha and Pastoral Residency | Sunday, August 25, 9am
Debt Retirement Celebration | Friday, September 6
Alpha kickoff | Sunday, September 8, 5pm

Vestry liaison roles

Role	Name 'Class
Sr. Warden	Brad Miller '24
Jr. Wardens	Matt Casteel '25 (Admin) Andrew Farrer '26 (Maintenance)
Chaplain	Sandy Clemmons '26
Finance/Admin	Jeff Davis '26
Stewardship	Jennifer Kropog '26 Entire Vestry
Communications	Scott Peek '25
Gifts and Arts Design	Louis Kyriakoudes '24
Worship	Ione Smith '25
Member Engagement	David Green '26 -- strategy and tactics Sandy Clemmons '26 -- member outreach and teams Jennifer Kropog '26—Groups
Parish Life	Allison Kellermann '24 Ione Smith '25
Children/Youth	Kyle Nix '25
Outreach	Nick Burgess '24