

**Minutes of Meeting of Vestry of  
St. Paul's Episcopal Church of Murfreesboro, Tennessee, Inc.**

**Date of Meeting: September 20, 2022**

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**Method of Meeting** (i.e. virtual or in person): In Person

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**Vestry Members:**

<b>Vestry Member Name:</b>	<b>P = Present A= Absent</b>
<b>Bartsch, DeAnna</b>	A
<b>Burgess, Nick</b>	P (via Zoom)
<b>Clayton, Don</b>	P
<b>Dieringer, Sharon</b>	P
<b>Felciano, Dan</b>	P
<b>Hay, Kristi</b>	A
<b>Kellerman, Allison</b>	A
<b>Kyriakoudes, Louis</b>	P
<b>Loucky, David</b>	P (via Zoom)
<b>Miller, Brad</b>	P
<b>Owen, David</b>	P (Via zoom)
<b>Sachs, Steve</b>	A
<b>Tolbert, Martha</b>	A

**Clergy Present:**

Dr. Blaess

Rev. Whitnah (via Zoom)

**Staff Present:**

Heather Studenberg (via Zoom)

**Others Present:**

Jeanne Potter

Ted Goodman (clerk)

David Rowe

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1 The Meeting was opened with a prayer by Dr. Blaess. Dr. Blaess confirmed a quorum was  
2 present.

3  
4 Motion to approve by agenda by Dan F. Seconded by Brad Miller. Carried unanimously.

5 **Review of Minutes:**

6 The minutes were approved. Motion to approve Sharon Dieringer seconded by Don Clayton,  
7 motion carried unanimously.

8  
9 **Financial Report (Jeanne Potter):**

10 We had a net loss for the month of August which is normal and expected. Jeanne had budgeted  
11 for this loss. The loss was actually less (i.e. more favorable) than Jeanne had budgeted for. For  
12 the year we are better than expected. The Junior's building continues to track as expected.

13 We have 178 days of cash on hand which is excellent. Our main campus loan balance is now  
14 \$491,000 which is exciting. Jeanne is very pleased with the interest rate. Jeanne stated she is  
15 always glad to provide any additional information and detail and answer any questions that any  
16 of the Vestry members may have.

17 Motion to approve by Dan Feliciano, seconded by Sharron Dieringer. Motion carried  
18 unanimously.

19  
20 **Committee Reports:**

21 **Finance and Administration Report (Martha Tolbert):**

22 Martha was not present for the meeting.

23 **Stewardship Report (Nick Burgess):**

24 Nothing to add to his written report.

25 **Arts, Design & Gifts Committee (Louis)**

26 The Great Rood is chugging along nicely. The committee had a great meeting with the  
27 artist since the last meeting. They are going to finalize everything with the artist pay a 50%  
28 deposit soon. All told, this will end up being a total job cost of approximately \$50,000.

29 Kristine said she thinks it is a beautiful design. It is something that is different from what  
30 we have ever thought about having in St. Paul's. It will be important for us a Vestry to be ready  
31 to help the congregation understand what the Rood Cross is, its function, and its significance. The  
32 Rood is the place where the transition from where the congregation lives to where God lives.  
33 Crosses in this place traditionally tell the story of John Chapter 19.

34 The Committee also made a motion to approve agreeing for the Atlantic Institute to place  
35 a plaque at St. Paul's in memory of Ron Messier, pending final approval of the final design,  
36 language, and placement by the Vestry. The Motion carried unanimously.

37 There was also a motion to approve the use of up to \$10,000 to approve two renovations  
38 for the alter area. One is to remove a small portion of the alter rail at the south corner of the alter  
39 rail where it meets the wall to make it easier and a shorter walk for the musicians to walk from the  
40 piano and front of the church to the Organ. They are also wanting to make changes to chairs and  
41 extend the chair platform to the side of the alter to make seating more convenient and comfortable.  
42 The funding for this has already been pledged.

43 Motion carried unanimously.

44 **Pastoral Care Report (Dan Felciano):**

45 Nothing to add to written report other than we need to promote Eucharistic home visits.

46 **Children's & Youth Discipleship Report (Sharon Dieringer):**

47 Nothing to add to written report  
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49 **Wardens' Reports**

50 **Jr. Wardens' Report (Brad Miller & David Owen):**

51 Nothing to add to written report

52 **Sr. Warden's Report (Don Clayton)**

53 Don talked about the fence with the Polesky family. Don said he would prefer to postpone  
54 a decision on this matter until a larger number of the Vestry members are present. However, he  
55 wanted to discuss it with the Vestry members present to get a feel on where we were present.  
56 David Owen expressed his appreciation for the Poleskeys and everything they do for the Church  
57 but David expressed concern about this creating a potential for future problems with future owners  
58 and the church's ability to use the Church's property. The Vestry then discussed the proposed  
59 fence license agreement and discussed it in detail. The vestry decided it was best to conduct a  
60 survey, remove the current church fence, relocate the fence to the property line and discuss it with  
61 the Poleskeys.

62 Don withdrew his motion from the prior meeting which had been tabled to be considered  
63 at the September 20, 2022, meeting.

64 So, it was determined that the Vestry would consider this at a future hearing.  
65

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66 **Clergy Report:**

67 **Associate Rector's (Rev. Whitnah):**

68 Thomas, our seminarian, is taking charge of doing a Young Adult / Young Professional  
69 Ministry. This is going well. We are already getting seminarians asking about serving at St. Paul's  
70 next year. Michael said he had a great meeting with a parishioner last week who greatly  
71 appreciated the handwritten note from Allison. Don Clayton reported that he had also received  
72 positive feedback from recipients of the letter.

73 On Wednesday, October 12, we will have Emily Barron join us after the Wednesday night  
74 dinner for a lecture on Ukraine, its history, and its culture.

75 **Rector's Report (Dr. Blaess):**

76 Tomorrow, clergy from the 42 churches in our Diocese will be here.

77 This Fall we will focus on renewing friendships. In 2023, we will focus on increasing  
78 people's sense of belonging within the Church. That will include "inreach" to our members,  
79 including pastoral care. We will also focus on how to get people who are new to the Church  
80 involved in ministries at the Church.

81  
82 **David Rowe's Report:**

83 They started pilgrimage and had 17 people present. It seems like a great group of people  
84 with some future Church leaders in it. David is excited about this group.

85 **Executive Session:**

86 The vestry did not hold an executive session.  
87

Respectfully submitted,

Theodore W. Goodman  
Clerk of the Vestry

**Main Campus Operating Expenses & Revenues  
Actual versus Budget by Major Categories**

	One Month Ended Aug 31, 2022		Eight Months Ended Aug 31, 2022					
	Actual	Budget	Actual	Budget	Prior Year	\$ Var CYTD	% Var CYTD	% Var PYTD
<b>Expenses</b>								
Clergy	\$ 26,701	\$ 23,806	\$ 184,174	\$ 190,747	\$ 181,690	\$ (6,573)	-3.4%	1.4%
Music	4,079	4,010	42,520	40,071	37,204	2,449	6.1%	14.3%
Church Programs	7,008	4,803	30,403	32,245	24,317	(1,842)	-5.7%	25.0%
Other Church Programs	2,187	869	7,456	11,263	6,638	(3,807)	-33.8%	12.3%
Youth Ministry	3,128	3,541	18,355	27,424	18,640	(9,069)	-33.1%	-1.5%
Operations/Maintenance	13,853	12,894	99,350	92,411	78,110	6,939	7.5%	27.2%
Administration	18,533	21,146	148,003	139,742	135,621	8,262	5.9%	9.1%
Outreach	12,076	9,515	72,497	81,667	66,847	(9,170)	-11.2%	8.5%
Debt Service	1,038	1,045	8,506	8,652	31,196	(146)	-1.7%	-72.7%
<b>Total Expenses</b>	<b>\$ 88,603</b>	<b>\$ 81,628</b>	<b>\$ 611,265</b>	<b>\$ 624,223</b>	<b>\$ 580,265</b>	<b>\$ (12,958)</b>	<b>-2.1%</b>	<b>5.3%</b>
<b>Revenues</b>								
Pledges	\$ 62,071	\$ 50,052	\$ 568,857	\$ 521,501	\$ 561,825	\$ 47,356	9.1%	1.3%
Matching Gift	-	-	-	-	51,102	\$ -		
Unpledged Gifts	7,320	2,736	59,165	39,791	47,430	\$ 19,374	48.7%	24.7%
Other Income	498	1,730	34,228	42,721	42,393	(8,493)	-19.9%	-19.3%
<b>Total Revenues</b>	<b>\$ 69,890</b>	<b>\$ 54,518</b>	<b>\$ 662,249</b>	<b>\$ 604,013</b>	<b>\$ 702,750</b>	<b>\$ 58,236</b>	<b>9.6%</b>	<b>-5.8%</b>
<b>Total Revenues w/o CTMC</b>	<b>\$ 69,890</b>	<b>\$ 54,518</b>	<b>\$ 662,249</b>	<b>\$ 604,013</b>	<b>\$ 651,648</b>	<b>\$ 58,236</b>	<b>9.6%</b>	<b>1.6%</b>
<b>Net Income/(loss)</b>	<b>\$ (18,713)</b>	<b>\$ (27,110)</b>	<b>\$ 50,984</b>	<b>\$ (20,210)</b>	<b>\$ 122,485</b>	<b>\$ 71,194</b>	<b>-352.3%</b>	<b>-58.4%</b>
<b>Net Income/(loss) w/o CTMC</b>	<b>\$ (18,713)</b>	<b>\$ (27,110)</b>	<b>\$ 50,984</b>	<b>\$ (20,210)</b>	<b>\$ 71,383</b>	<b>\$ 71,194</b>	<b>-352.3%</b>	<b>-28.6%</b>
Principal Repayment	\$ 6,536	\$ 6,532	\$ 52,086	\$ 52,053	\$ 42,155	\$ 34		
<b>Net Cash Flow</b>	<b>\$ (25,249)</b>	<b>\$ (33,642)</b>	<b>\$ (1,102)</b>	<b>\$ (72,263)</b>	<b>\$ 29,228</b>	<b>\$ 71,161</b>		

**Net Impact on Operating Income versus Budget YTD**

Expenses YTD	underbudget	\$ 12,958	
Revenue without matching YTD	overbudget	58,236	
Net Income/(Loss) YTD		\$ 71,194	net impact w/o CTMC

323 Main Street Operating Expenses & Revenues  
Actual versus Budget by Major Categories

	One Month Ended Aug 31, 2022		Eight Months Ended Aug 31, 2022			
	Actual Month	Budget Month	Actual YTD	Budget YTD	\$ Var CYTD Vs Bud	% Var CYTD Vs Bud
Expenses						
Insurance	\$ 107	\$ 110	\$ 737	\$ 879	\$ (142)	-16.2%
Building Maintenance	-	-	\$ 1,271	\$ 1,502	\$ (231)	-15.4%
Office Support Staff	663	670	5,318	5,362	\$ (44)	-0.8%
Office Support Supplies	44	173	611	1,387	\$ (776)	-56.0%
Property Taxes	682	692	5,773	5,534	\$ 239	4.3%
Professional Services	1,000	-	1,000	2,000	\$ (1,000)	-50.0%
Debt Service	3,573	3,594	28,315	28,485	(170)	-0.6%
Total Expenses	\$ 6,068	\$ 5,240	\$ 43,025	\$ 45,148	\$ (2,123)	-4.7%
Revenues						
Rent Income	\$ 8,709	\$ 8,398	\$ 65,140	\$ 65,240	\$ (100)	-0.2%
Total Revenues	\$ 8,709	\$ 8,398	\$ 65,140	\$ 65,240	\$ (100)	-0.2%
Net Income/(loss)	\$ 2,641	\$ 3,158	\$ 22,115	\$ 20,092	\$ 2,024	10.1%
Principal Repayment	\$ 3,893	\$ 3,871	\$ 31,409	\$ 31,239	\$ 170	
Net Cash Flow	\$ (1,252)	\$ (713)	\$ (9,293)	\$ (11,147)	\$ 1,853	

Cash Flow - St. Paul's Episcopal Church

	Main Campus	323 Main Street
	Eight Months Ended Aug 31, 2022	Eight Months Ended Aug 31, 2022
Income (less CTMC & PPP)	\$ 662,249	\$ 65,140
Less Operating Expenses	<u>611,265</u>	<u>43,025</u>
Net Operating Income w/o CTMC Funds	\$ 50,984	22,115
Less Debt Principal Reduction from operating funds	52,086	31,409
Net After Principal Reductions	<u>\$ (1,102)</u>	<u>\$ (9,293)</u>

Main Campus loan balance	as of 7/31/2022	\$ 491,412
323 E Main Loan Balance	as of 7/31/2022	<u>1,238,237</u>
		<u>\$ 1,729,649</u>
Cash Balance First Horizon	as of 7/31/2022	<u>\$ 878,080</u>
Endowment Fund Balance	as of 6/30/2022	<u>\$ 1,417,868</u>
Restricted/Designated funds		<u>\$ 439,732</u>

323 East Main	102,267
Altar Guild	533
Angel Tree Program	1,224
Associate Priest's Discretionary Fn	8,194
Building Fund	12,727
Choir	4,051
Christian Ed	532
Church Organ Fund	22,744
Columbarium	24,315
Connect Ministry	(3,984)
Cursillo/Ultreya	2,363
Dandridge Trust/Coldest Nights	8,861
Daughters of the King	1,300
Designated Campus Improvement	47,006
Discretionary Fd	708
Flower Guild Operating Funds	7,581
Food Bank	25
Fundraising Restricted Account	(6,803)
Haiti Mission Trip	135
Haitian Relief Fund	648
Library	50
Memorial Garden Project	13,358
Memorials	56,615
Missions/Designated	735
Outreach People & Need	(1,709)
Peace Fellowship	120
Piano Fund	125
Rector's Discretionary	929
Roof Replacement	115,808
Schneider Memorial	50
Scouts	(1,696)
Stained Glass	467
Stevens Memorial	240
Trip Scholarships	1,565
Troop Support	1,508
UTO	61
Women's Ministries	5,543
Youth Fundraisers	11,537

## **Communications Report – September 2022**

- **ONGOING COMMUNICATION**

- Friday eNewsletter
- Sunday service reminders
- Bulletins for each service
- Website updated weekly with service information, bulletin and eBlast link

- **UPCOMING**

- Stewardship communications:
  - Stewardship themed Epistle mailed (thank you Gina Urban!)
  - Text reminders set to go out on day before Porch Gatherings
  - Stewardship social media campaign – Lynne Miller
  - Estimate of Giving cards designed & QR codes created to link to electronic pledge form
- “Welcome to the Neighborhood” cards created & will be distributed to new downtown households in September. These cards invite them to worship, Bible Study, dinners or for prayer.

- **COMPLETED**

- Printed invitations to give to newcomers to attend Pilgrimage
- Business cards designed and printed for Joyce Adkins (Assistant to the Rector)
- Sign on East Main Street installed with worship times and website
- QR codes created for signups & payment for Wednesday Night Dinners
- Habitat 4 Humanity Panel Build featured in Murfreesboro VIP magazine



## Gifts Committee and Arts/Design Committee Report, 9/16/2022

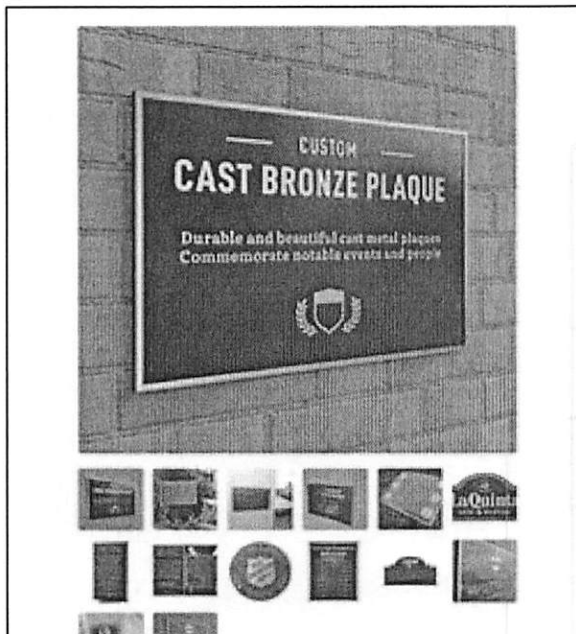
Louis M. Kyriakouides

The Gifts committee met to consider three specific projects.

**Great Rood:** This is an update. No action by the Vestry is needed at this time. The Arts/Design committee met with David D'Ambly, the artist who is designing the Great Rood. I've attached the design for your information. Our meeting with the artist resulted in a few project design changes, which has impacted project cost. We will get a final estimate shortly. Post-fabrication costs (installation, adjustment/modification of lighting, fabrication of a memorial plaque recognizing donors) will need to be added to total project cost.

Attached to this report is Davis D'Ambly's design sketch for the Great Rood.

**Ron Messier Plaque:** The Atlantic Institute would like to remember Dr. Ron Messier's work building interfaith dialog and respect with a memorial plaque. The Institute will donate and install the plaque. Location and aesthetic concerns have been referred to the Arts/Design committee. However, we envision something along the lines of the illustration below. I propose that the vestry approve the idea and approve the text once we get back to the Atlantic Institute.



**Chancel Renovations:** The chancel is in need of some minor renovations to improve the worship experience in the following ways:

- **Altar rail renovations:** The altar rail on the south side of the chancel needs to be renovated to allow musician access to the piano without having to walk across the church in front of the crucifix.
- **Altar extension:** The construction of a wood platform to extend the back portion of the altar (towards the organ) to allow more space for the clergy chairs will improve the layout of the altar chairs.
- **Clergy/worship leaders seating:** There is a problem with the seating for clergy and worship leaders. Currently the seats are too tall, too deep, and too wide to be comfortable and to fit well in the space. This is an issue that worship leaders have been aware of since the nave was built (perhaps a result of the chancel being resized to fit the budget, but the furniture not being resized?). The proposal is to rebuild the chairs into a 3-seat bench with an armrest between each seat. The bench will fit 3 worship leaders on each side of the stage, angled as the chairs currently are. This will allow us to return to the full complement of 2 clergy, 4 Eucharistic ministers, and 4 acolytes per service. This proposal also includes removing the section of the altar rail near the wall by the piano so the choir and pianist can enter the choir area from the side of the nave.
- The bid for all the work is \$20,000.

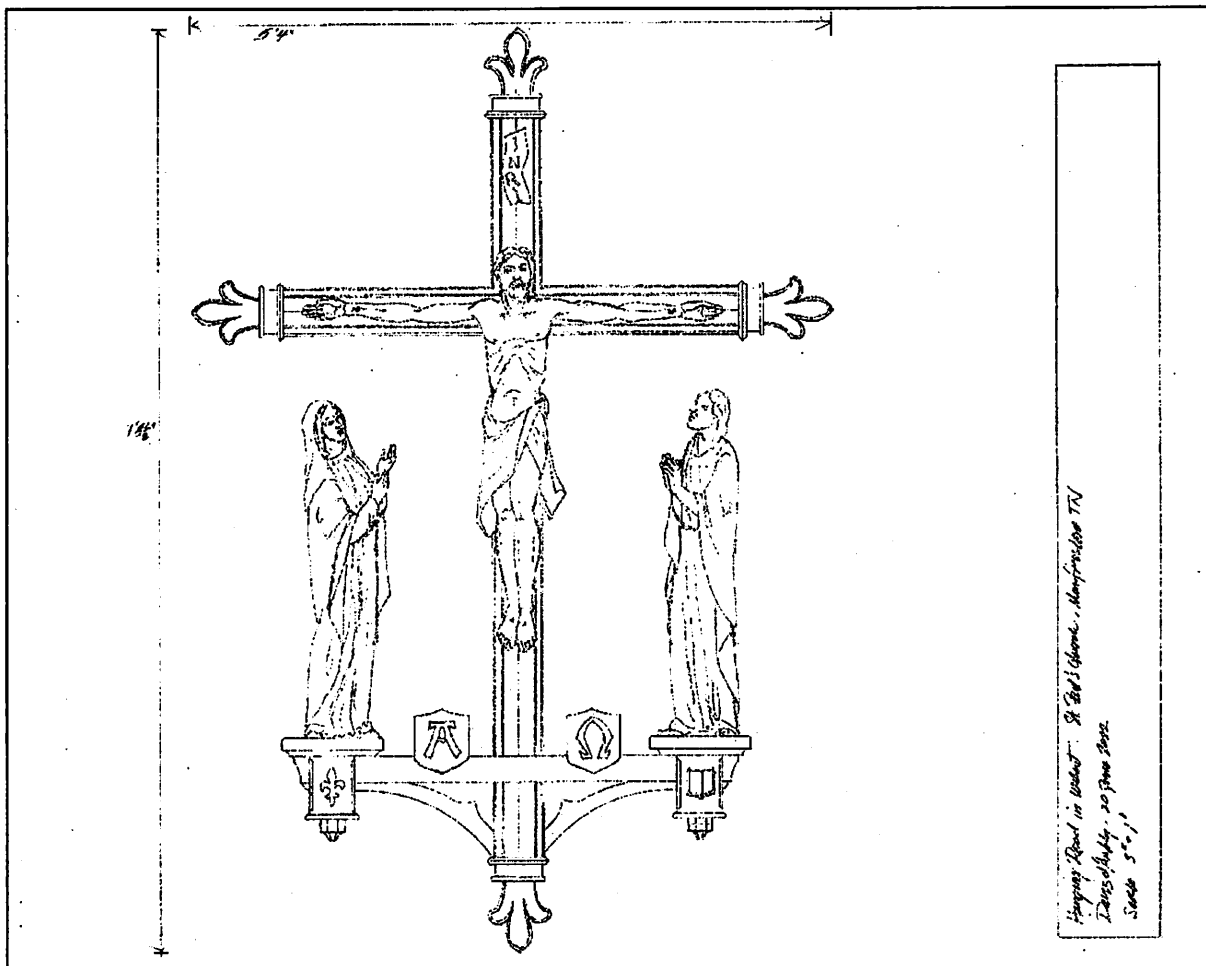
The Gifts committee decided to split this project into two parts: 1. Renovate the altar rail to allow access to the piano and fabricate the wood platform to extend the back portion of the altar. 2. New seats.

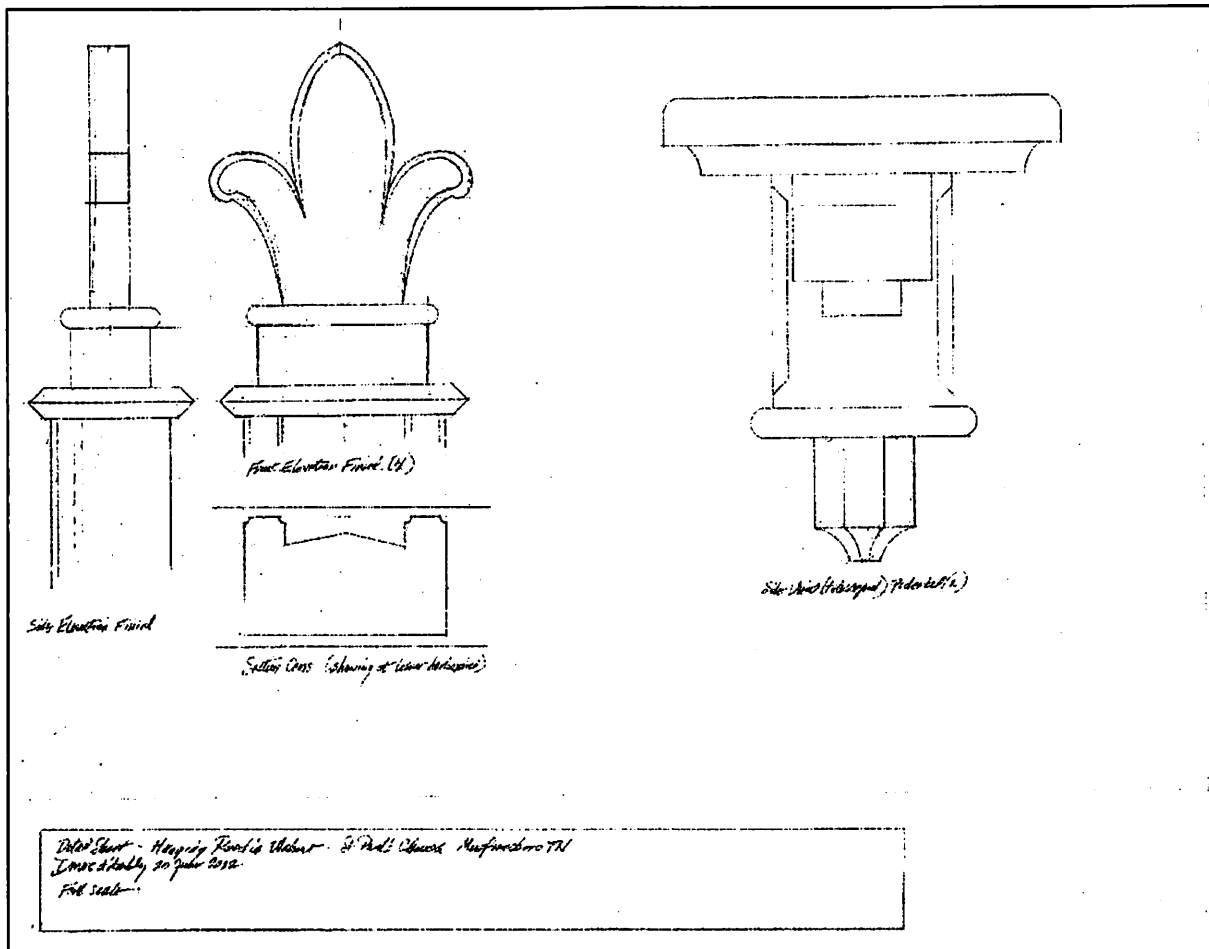
The hope is that the altar extension may obviate the need to fabricate new chairs. We will go back to the contractor, SledgeCraft and get an estimate for this first, smaller part of the project.

We have received two gifts totaling \$10,000 to fund this work.

**Gifts and Projects Overview:** Heather Studenberg compiled a listing of past and present Gift Committee projects. It is appended to the end of this report. I encourage you to review it to gain an overview of our various projects and funds.

**Design Committee:** The Columbarium is slated to have more landscaping done to the site. Irrigation will also be installed shortly.





## Gift Committee Overview of Funding Use & Money to Re-designate

### Past Projects

- Organ Trumpet & Chamade install
  - \$23,391.69 left over at the end of the project
  - 10% to go to the endowment as previously voted by the gift committee
    - \$2,339.17
  - \$21,052.52 left to re-designate
- Nursery & Floral Wing update
  - \$45,766.56 left over in Designated Campus Improvement fund
  - 10% to go to the endowment as previously voted by the gift committee
    - \$4,576.66
  - \$41,189.90 left to re-designate

### Current Projects

- Columbarium Memorial Garden
  - \$13,237.51 left to complete the project, therefore depending on projected expenses may need more funding. Need input from their committee.
- Roof replacement
  - \$200,298.14 covered by Church Insurance Group of Vermont. If the project has other damage discovered in the replacement process the contractor will go back to the insurance company to hopefully cover additional expenses, though we may be responsible for other expenses up to \$30,000.
- Choral Scholars
  - These are MTSU music majors who will serve as choral scholars for the 2022-2023 academic year.
  - \$14,600 for the 2022 -2023 year

### Projects where funds are needed

- Potentially to complete the Columbarium Memorial Garden
  - Landscape, irrigation and lighting are still needed. We need to communicate with their committee to see if they need more funds beyond the remaining \$13,237.51 they have currently.
- Altar chairs and prayer rail
  - \$20,000 bid
  - The proposal is to rebuild the chairs into a 3-seat bench with an armrest between each seat. The bench will fit 3 worship leaders on each side of the stage, angled as the chairs currently are. This will allow us to return to the full complement of 2 clergy, 4 Eucharistic ministers, and 4 acolytes per service. This proposal also includes removing the section of the altar rail near the wall by the piano so the choir and pianist can enter the choir area from the side of the nave.
- The Great Rood – awaiting a quote for the project
- Access Control System hardware and installation, along with building rekey

- \$50-60k, gathering quotes currently and will bring up for discussion to vestry this fall
- Repair or potentially replacement of one of the three HVAC systems in the Nave
  - Current compressor repair is \$22,000 and we are waiting on a quote for a full replacement.
- Storage shelving for attic, St Margaret's storage room and other closets.
  - Quotes will be gathered after the roof project is complete
- Basketball goal \$1200
- Maintenance fund – should we set one up and if so how much?

#### Funds Available

- New gifts
  - \$25,000 from donor minus the choral scholars \$14,600 leaves **\$10,400** to designate
  - **\$11,000** from the donor to go towards the altar chairs and rail project
- Remaining funds to re-designate
  - From organ trumpet and chamade project
    - **\$21,052.52**
  - From the floral and nursery wing project
    - **\$41,189.90**
- Funds to be transferred to the endowment
  - From the organ trumpet and chamade project
    - **\$2,339.17**
  - From the floral and nursery wing project
    - **\$4,576.66**

**Worship Report  
September 2022**

- **Music**
  - Thank you to Martha Tolbert and Sharon Dieringer for working out the specific contractual agreement signed by our Choral Scholars.
- **Verger/Acolytes**
  - Continue reaching out to the parish to enlist new acolytes.
- **Lector/Eucharistic Ministers**
  - The 7:30 service continues to manage short for EMs.
  - Continue to schedule two EMs for 8:45
  - As of 9/11/22, scheduling four EMs at 11:00 services.
- **Tech Team**
  - Solotech has made modifications to the software for our system and it is a significant improvement.
  - Audio Video Elements has placed the new projector in the Parish Hall. The process of installing the new equipment continues due to a malfunctioning control pad related to the recent lightning strike that took out the fire alarm. The control pad is being replaced.
- **Communion-Time Intercessory Prayer -**
  - Will continue through September 25<sup>th</sup>.
    - Have had a positive response from prayer group participants and parishioners that have asked for prayers.
  - At the end of September, we'll evaluate to see what we have learned, discern if the ministry should continue or expand to other services, and see what tweaks should be made.

Respectfully submitted,

Kristi Hay

Pastoral Care Report

September 2022



**Dan Felciano**

Church nurse reported that she has not been contacted by any church members during the past month.

No other ministries have provided the undersigned with a report this month.

Regards,  
Dan



## **SEPTEMBER PARISH LIFE REPORT**

### Completed Events:

- Welcome Back Picnic
  - August 13th 5-7
  - Chair Person- Kelly Goodman
  - inflatables, BBQ, old fashioned fire truck, etc
  - coordinated with Diedre and Cindy Guivart for additional activities
- Wednesday night Dinners
  - Trial through Wednesday Sept 28th
  - Tasty Table has provided meals with vegetarian options and pizza/chicken Tenders, etc for the kids
  - \$10 per person; \$5 for kids under age 9
  - averaging around 50-60 per week
  - needing MORE volunteers to set up/clean up if we are going to keep this

### Pending/Upcoming events:

- Cooking Classes
  - starting in mid- October with a "breadmaking 101" class by Simply Pure Sweets
  - getting more info together as far as cost, etc
  - Lynne Miller and Sue Rone are coordinating
- Supper Clubs
  - Collier Smith is coordinating
  - To take place starting October 21, Jan 20<sup>th</sup>, Feb 17<sup>th</sup>, and April 21
  - not sure how many have signed up yet, should start to be in the news Letter next week to sign up
- “Gratitude Sunday”
  - similar to Pentecost in the Park
  - October 16th to cap off our giving campaign
  - Mens Club is grilling out weather permitting
  - Morris Hamby will provide music pending his son's health

### Future Events to consider

- At one time there was mention of including adults in Halloween party??

**\*\* The Junior Wardens would like to acknowledge the comprehensive involvement of Heather Studenberg on many of the below activities \*\***

**Completed Projects (September Report):**

- Contract for roofing work signed and work to begin on Monday 9/19
- Trap door in front of the sacristy in the chapel reseated after Roscoe Brown service call
- Floral cooler serviced - drain lines and condenser coils cleaned
- Presented basketball goal proposal to Vestry which was approved
- Church bell serviced on 9/7 by White's Clock– last previous service was 2018
- Exterior and interior windows cleaned by McBride's Window Cleaning on Friday, September 9
- The Very Idea patched the beginning of a rip in the awning on youth stairs free of charge
- Roscoe Brown cleaned the HVAC outside of the nave on Thursday, September 15 after it had been sprayed by a skunk
- New cycling bin requested to replace our stolen one
- Hayes Service Company items:
  - Lighting
    - Replaced 3x light bulbs in the Nave (1x pendant & 3x sconces)
    - 1x recessed light in chapel
    - Light at backdoor ramp by trash corral
    - Adjusted motion lights on youth staircase to turn-on at sunset
  - Cleared clogged sinks in Wise room & nursery
  - Pumped up tires on table cart in parish hall storage closet
- Fletcher Holland Miscellaneous items:
  - Confirmed that toilet heights are ADA compliant as per Sandra Gleaves request
  - Fixed peeling laminate on stalls in Nave
  - Repaired the lock on the HVAC system gate next to
  - Painted chapel window frames to prevent rotting.
  - Painted dormers on roof.
  - Repair the flaking insulation in the parish hall stairwells

**Current Projects (September Report):**

- Roof replacement project on-going
- Procure funding for basketball goal – acquire & install equipment
- Review proposed contract and evaluate whether we want to put the church bell on an annual maintenance contract
- Review landscape and security lights – replace non-functioning ones
- First aid kits purchased for the narthex, nursery wing, St. Margarets, youth room, parish hall upstairs, the Wall Building and the kitchen – deploy in appropriate locations
- Wall Building front door issues
  - The new closer has been adjusted but is still not closing the door properly as it still occasionally hangs open - creates a security issue for the Wall Building

- Fletcher Holland to evaluate - possibly we got a bad part
  - Have quote in hand to provide a new standard door to solve this issue permanently
    - \$4K quote for new door from Fletcher Holland
  - Heather soliciting additional quotes
- Evaluating lock requirements in several locations in conjunction with Safety Committee
- Create & deploy signage for various applications on the church property