

St. Paul's Episcopal Church  
Vestry Meeting Minutes  
Saturday, October 15, 2022, 11:00 a.m.

In attendance:

The Rev. Kristine Blaess, The Rev. Michael Whitnah, Jeanne Potter (treasurer), Heather Studenberg (parish administrator)

Vestry in attendance: Don Clayton, Brad Miller, Kristi Hay, Louis Kyriakoudes, Steve Sachs, Nick Burgess, David Loucky, David Owen (zoom), Sharon Dieringer, and Allison Kellermann.

Not in attendance: Dan Felciano, DeAnna Bartsch, Ted Goodman (clerk) and Martha Tolbert.

The Rev. Kristine Blaess (KB) opens the meeting asking if there is anything new to add to the agenda and if not for it to be approved. Motion to approve from David Loucky then a 2<sup>nd</sup> from Kristi Hay. All approved.

KB asked if everyone had a chance to review last meeting's minutes and if there were any changes to present. No one noted any changes. Don Clayton made a motion to approve the minutes, 2<sup>nd</sup> from David Loucky. All were in favor to approve the minutes.

KB brought up the first agenda item The Great Rood. Louis Kyriakoudes started to present to the proposed price of \$44,000 and the contract from the artist Davis De'Ambly. Several items were brought up:

- Jeanne Potter asked what if the designer gets sick while its being made? Are there provisions in the contract to cover that?
- Sharon Dieringer had questions about copyright usage of the church using the cross' image on communications.
- Don Clayton would like to see a set of deliverables at set dates as a formal way to check the progress of the Great Rood as proof for payment installations.
- Another concern raised if he is unable to fulfill his obligations with the third-party vendors who are producing the art how does the contract protect us.

Louis made a motion that he would go back to make these adjustments to the contract and then send it out to vestry for their approval before sending it to the artist. Nick Burgess 2<sup>nd</sup> the motion and all approved.

KB discussed how we will want to educate the parish about the rood before it is installed. Why a rood? Use the cathedral to provide context. There was discussion of showing the drawing and the progress pictures? The Rev. Michael Whitnah brought back up the concern of whether showing the drawings violates copyright.

Sharon D brought up we will want to ask the artist how do we want use this image on branding? As a lawyer she thinks that once it is installed a set fixture of our church that we own the rights of the rood, though not to be used for proprietary purposes. We need denote that the artist, D'Ambly, is the designer and retains his copyright of the design but not the actual Great Rood.

As there are no other items on the agenda KB brings the meeting to a close. All approve to adjourn and she leads the group in the Noon Prayer, BCP p. 103.

**ST. PAUL'S VESTRY RETREAT**  
**OCTOBER 14-15, 2022**

**AGENDA**

**FRIDAY, October 14– Blaess Home (1002 Glastonbury Way)**

- |        |   |                        |
|--------|---|------------------------|
| 6:00pm | Gathering and Cocktail hour   |                        |
| 6:45pm | Dinner  |                        |
| 7:30pm | Session One: The Big Picture  | Kristine+ and Michael+ |
|        | <ul style="list-style-type: none"><li>• St. Paul's Mission and Vision</li><li>• Bible Study: Ephesians 4.15b-16</li></ul> |                        |
| 8:00pm | Session Two   | Kristine+              |
|        | Objectives for 2023 and beyond  |                        |
| 8:45pm | Compline  | Michael+               |
| 9:00pm | Retire  |                        |

**SATURDAY, February 26 – Parish Hall Classroom**

- |         |   |                               |
|---------|---|-------------------------------|
| 9:00am  | Prayers for the morning   | Kristine+                     |
| 9:15am  | Session Three   | Don Clayton and Jeanne Potter |
|         | Understanding and Optimizing St. Paul's Financial Resources   |                               |
|         | <i>We are a congregation blessed with a strong financial base.</i>  |                               |
|         | <i>How do we optimize their use for our Kingdom ministry?</i>   |                               |
|         | <ul style="list-style-type: none"><li>• St. Paul's Endowments</li><li>• St. Paul's Quasi-endowment</li><li>• St. Paul's Cash-on-hand and Restricted funds</li><li>• Upcoming projects</li></ul> |                               |
| 10:00am | Break   |                               |
| 10:15am | Vestry business   |                               |
| 11:15am | Order of Prayer for Noonday   | Kristine Blaess               |

**Next Vestry meeting: Tuesday, November 15, 2022, 6pm in the Parish Hall classroom**

**Main Campus Operating Expenses & Revenues**  
**Actual versus Budget by Major Categories**

	One Month Ended 9/30/2022		Nine Months Ended 9/30/2022					
	Actual	Budget	Actual	Budget	Prior Year	\$ Var CYTD	% Var CYTD	% Var PYTD
<b>Expenses</b>								
Clergy	\$ 23,162	\$ 23,806	\$ 207,336	\$ 214,553	\$ 194,979	\$ (7,217)	-3.4%	6.3%
Music	7,353	5,110	49,873	45,182	40,495	4,692	10.4%	23.2%
Church Programs	2,198	3,540	34,375	35,785	25,982	(1,410)	-3.9%	32.3%
Other Church Programs	2,827	2,103	10,482	13,366	7,138	(2,884)	-21.6%	46.8%
Youth Ministry	4,114	3,361	22,469	30,785	22,602	(8,316)	-27.0%	-0.6%
Operations/Maintenance	19,159	11,886	118,508	104,297	86,682	14,211	13.6%	36.7%
Administration	18,312	16,618	166,315	156,360	147,921	9,955	6.4%	12.4%
Outreach	8,603	9,765	81,100	91,432	75,289	(10,332)	-11.3%	7.7%
Debt Service	1,024	1,038	9,530	9,690	32,383	(160)	-1.7%	-70.6%
<b>Total Expenses</b>	<b>\$ 86,750</b>	<b>\$ 77,226</b>	<b>\$ 699,989</b>	<b>\$ 701,449</b>	<b>\$ 633,470</b>	<b>\$ (1,461)</b>	<b>-0.2%</b>	<b>10.5%</b>
<b>Revenues</b>								
Pledges	\$ 54,924	\$ 48,564	\$ 623,781	\$ 570,065	\$ 627,056	\$ 53,716	9.4%	-0.5%
Matching Gift	-	-	-	-	51,102	\$ -		
Unpledged Gifts	8,173	5,695	67,338	45,486	52,758	\$ 21,852	48.0%	27.6%
Other Income	3,174	1,097	37,402	43,818	42,488	(6,416)	-14.6%	-12.0%
<b>Total Revenues</b>	<b>\$ 66,271</b>	<b>\$ 55,356</b>	<b>\$ 728,520</b>	<b>\$ 659,369</b>	<b>\$ 773,404</b>	<b>\$ 69,151</b>	<b>10.5%</b>	<b>-5.8%</b>
<b>Total Revenues w/o CTMC</b>	<b>\$ 66,271</b>	<b>\$ 55,356</b>	<b>\$ 728,520</b>	<b>\$ 659,369</b>	<b>\$ 722,302</b>	<b>\$ 69,151</b>	<b>10.5%</b>	<b>0.9%</b>
<b>Net Income/(loss)</b>	<b>\$ (20,479)</b>	<b>\$ (21,870)</b>	<b>\$ 28,532</b>	<b>\$ (42,080)</b>	<b>\$ 139,934</b>	<b>\$ 70,612</b>	<b>-167.8%</b>	<b>-79.6%</b>
<b>Net Income/(loss) w/o CTMC</b>	<b>\$ (20,479)</b>	<b>\$ (21,870)</b>	<b>\$ 28,532</b>	<b>\$ (42,080)</b>	<b>\$ 88,832</b>	<b>\$ 70,612</b>	<b>-167.8%</b>	<b>-67.9%</b>
Principal Repayment	\$ 6,536	\$ 6,546	\$ 58,636	\$ 58,598	\$ 42,155	\$ 38		
<b>Net Cash Flow</b>	<b>\$ (27,016)</b>	<b>\$ (28,416)</b>	<b>\$ (30,105)</b>	<b>\$ (100,679)</b>	<b>\$ 46,677</b>	<b>\$ 70,574</b>		

**Net Impact on Operating Income versus Budget YTD**

Expenses YTD	underbudget	\$ 1,461	
Revenue without matching YTD	overbudget	69,151	
Net Income/(Loss) YTD		\$ 70,612	net impact w/o CTMC

323 Main Street Operating Expenses & Revenues  
Actual versus Budget by Major Categories

	One Month Ended 9/30/2022		Nine Months Ended 9/30/2022			
	Actual Month	Budget Month	Actual YTD	Budget YTD	\$ Var CYTD Vs Bud	% Var CYTD Vs Bud
<b>Expenses</b>						
Insurance	\$ 107	\$ 110	\$ 835	\$ 988	\$ (154)	-15.6%
Building Maintenance	441	-	\$ 1,712	\$ 1,502	\$ 210	14.0%
Office Support Staff	663	670	5,981	6,032	\$ (51)	-0.8%
Office Support Supplies	44	173	655	1,560	\$ (905)	-58.0%
Property Taxes	682	692	6,455	6,226	\$ 229	3.7%
Professional Services	-	-	1,000	200	\$ 800	400.0%
Debt Service	3,561	3,583	31,876	32,068	(192)	-0.6%
Total Expenses	\$ 5,498	\$ 5,228	\$ 48,514	\$ 48,577	\$ (63)	-0.1%
<b>Revenues</b>						
Rent Income	\$ 8,385	\$ 8,398	\$ 75,525	\$ 73,638	\$ 1,887	2.6%
Total Revenues	\$ 8,385	\$ 8,398	\$ 75,525	\$ 73,638	\$ 1,887	2.6%
<b>Net Income/(loss)</b>	\$ 2,887	\$ 3,169	\$ 27,011	\$ 25,061	\$ 1,950	7.8%
Principal Repayment	\$ 3,904	\$ 3,882	\$ 35,313	\$ 35,121	\$ 192	
Net Cash Flow	\$ (1,017)	\$ (713)	\$ (8,301)	\$ (10,060)	\$ 1,758	

Cash Flow - St. Paul's Episcopal Church

	Main Campus	323 Main Street
	Nine Months Ended 9/30/2022	Nine Months Ended 9/30/2022
Income (less CTMC & PPP)	\$ 728,520	\$ 75,525
Less Operating Expenses	<u>699,989</u>	<u>48,514</u>
Net Operating Income w/o CTMC Funds	\$ 28,532	27,011
Less Debt Principal Reduction from operating funds	58,636	35,313
Net After Principal Reductions	<u>\$ (30,105)</u>	<u>\$ (8,301)</u>

Main Campus loan balance	as of 9/30/2022	\$ 484,862
323 E Main Loan Balance	as of 9/30/2022	1,234,333
		<u>\$ 1,719,195</u>
Cash Balance First Horizon	as of 9/30/2022	<u>\$ 829,234</u>
Endowment Fund Balance	as of 6/30/2022	<u>\$ 1,417,868</u>
Restricted/Designated funds		<u>\$ 317,152</u>

323 East Main	102,267
Altar Guild	636
Angel Tree Program	1,224
Associate Priest's Discretionary Fn	684
Building Fund	12,707
Choir	4,341
Christian Ed	532
Church Organ Fund	22,744
Columbarium	24,365
Connect Ministry	4,438
Cursillo/Ultreya	2,363
Dandridge Trust/Coldest Nights	9,061
Daughters of the King	1,325
Debt Reduction	500
Designated Campus Improvement	58,006
Flower Guild Operating Funds	8,081
Food Bank	375
Fundraising Restricted Account	(6,803)
Haiti Mission Trip	135
Library	50
Memorial Garden Project	13,358
Memorials	57,555
Missions/Designated	735
Outreach People & Need	(1,514)
Peace Fellowship	120
Piano Fund	175
Rector's Discretionary	946
Roof Replacement	(22,085)
Stained Glass	467
Trip Scholarships	1,565
Troop Support	1,508
UTO	61
Women's Ministries	5,543
Youth Fundraisers	11,687

Avg days cash on hand

202

## Stewardship Committee Monthly Report

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### Updates from last month:

- The Porch Parties hosted at Kristine's & Michael's homes drew roughly 20 people to each gathering, including several new families
  - Brings total attendance to roughly 50 attendees between all three gatherings
- Estimate of Giving letters were distributed to the congregation on September 29<sup>th</sup>
- Kristine gave a FANTASTIC homily on October 2<sup>nd</sup> discussing the "State of the Church," building the case for increased giving from the parish
- Both E-Blasts and Text Reminders are going out to the congregation as we lead up to Gratitude Sunday
  - Follow-up reminders will also be sent through the end of October
- Stewardship (Gratitude?) Committee will reconvene on November 2<sup>nd</sup> to review commitments thus far and evaluate whether a phonebanking campaign will be necessary (fingers crossed that this won't be needed!)

Nissan Internal

Louis M. Kyriakouides, Vestry Report October 6, 2022

Arts/Design committee.

David D'Ambly has submitted a contract for the work needed to create the Rood Cross, appended below.

Total cost for the creation of the item is \$44,000, with a \$15,000 deposit required at the signing of the agreement.

I've read the contract, and overall, it strikes me as a sound statement of the work. I would request that we all read it, and if it is acceptable in its language, put it up for a vote.

5 October 2022

The Rev'd Dr Kristine Blaess  
Saint Paul's Episcopal Church  
116 North Academy Street  
Murfreesboro, TN 37130

THIS LETTER OF AGREEMENT by and between Davis d'Ambly, of 326 Overhill Road, Wayne, Pennsylvania (d'Ambly), and Saint Paul's Episcopal Church, 116 North Academy Street, Murfreesboro, Tennessee (St Paul's) sets forth the terms and conditions under which d'Ambly will provide the following specified item of liturgical furniture to St Paul's, based upon d'Ambly's approved designs for same:

A hanging Rood (Calvary) Group in American walnut with the traditional three figures carved of the same. The dimensions agreed upon according to the approved drawings submitted and discussed via Zoom call of Friday September 9<sup>th</sup> of this year. Included but not noted in the drawing is a carved inscription with gold leaf on the reverse of the cross. Full scale drawings of the figures will be prepared for the sculptor to interpret. Certain small elements of the rood may be carved using walnut supplied by St Paul's. The Rood will be prepared for hanging.

The price quoted is US\$ 44,000.00 exclusive of shipping and installation. Should d'Ambly's presence be required during installation, it would be treated as a site visit/consultation and would be billed separately at a rate of US\$ 150.00 per hour.

In order to schedule the project, the deposit required would be US\$ 15,000.00 which represents one-half of the fees for the cabinetmaker and one-third of the sculptor's fee and the same for my own fee. There will be a second progress payment due when the project is approximately one-half completed with the balance due upon delivery.

All invoices and progress payments from d'Ambly are due within 15 days. In the event that St Paul's fails to pay d'Ambly within 30 days, interest shall accrue on the unpaid balance at the rate of 1% per month, and d'Ambly reserves the right to stop all work until such payment is received.



d'Ambly acknowledges that St Paul's has engaged him in reliance upon his reputation for excellence in the design of liturgical space and the construction of liturgical furnishings, and warrants and agrees that all work to be performed by him or those whom he engages will be of the highest quality in accordance with the standards which he has customarily brought to his work.

Delivery of all items, listed above shall be arranged by d'Ambly. The cost of delivery, including but not limited to packing and full-value insurance, shall be the sole responsibility of St Paul's and are separate and apart from this Contract. d'Ambly cannot and will not be held liable for any payment or dispute arising out of, or in connection with, the delivery of the items listed.

The designs are, and shall remain, the sole property of Davis d'Ambly, Liturgical Artist, and are protected by copyright. Any distribution, modification, alteration or construction by others of the designs without d'Ambly's involvement and written approval is strictly prohibited.

THIS AGREEMENT has been entered into this 5<sup>th</sup> day of October 2022.

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Davis d'Ambly

By: \_\_\_\_\_  
St Paul's Episcopal Church

**Worship Report  
October 2022**

- **Music**
  - Advent Evensong Recital Series, in celebration of the 10<sup>th</sup> anniversary of our organ. Multiple musicians to be featured.
    - Angela Tipps, organist
    - Dr. Kristine Blaess and friends! Kristine will play a couple of organ pieces, and perhaps some of our talented instruments like David Loucky, Jessica Dunnavant, Nancy Bieschke, will fill out the rest of the program.
    - Dr. Geoffrey Ward, The University of the South
    - Lessons and Carols
- **Verger/Acolytes**
  - No update to report.
- **Lector/Eucharistic Ministers**
  - No update to report.
- **Flower Guild**
  - No update to report.
- **Children's Ministry**
  - No update to report.
- **Tech Team**
  - Solotech modifications to the software are working great!
  - Audio Video Elements has had to replace the receiver in the rack and the HDMI cable to it. Several ports on the receiver were damaged by the previous lightning strike.
    - Two separate bills were requests, one for the projector and one for the receiver and cable. The later can be filed with our insurance, if necessary.
- **Communion-Time Intercessory Prayer -**
  - Intercessory Prayer Team met September 21<sup>st</sup> to pray over our outdoor space at St. Paul's. The group plans to meet again before the end of the year to prayer over various indoor spaces, as well.
  - 11:00 Communion-Time prayer has been scheduled through November.
    - The team would be happy to welcome anyone who would like to join the team.

Respectfully submitted,

Kristi Hay



# *Davis d'Ambly*

E MAIL AMBLY.D@GMAIL.COM    www.liturgicalartist.com    326 OVERHILL ROAD WAYNE, PA 19087    PHONE 610 955 2462

11 November 2022

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The Rood will be prepared for hanging.

The price quoted is US\$ 44,000.00 exclusive of shipping and installation. Should d'Ambly's presence be required during installation, it would be treated as a site visit/consultation and would be billed separately at a rate of US\$ 150.00 per hour.

In order to schedule the project, the deposit required would be US\$ 15,000.00 which represents one-half of the fees for the cabinetmaker and one-third of the sculptor's fee and the same for my own fee. There will be a second progress payment due of \$15,000 when the project is approximately one-half completed with the balance of \$14,000 due upon delivery. d'Ambly will supply photographs to document the progress of the work prior to the due date of the second progress payment. Photographs of progress of the work other points deemed significant by d'Ambly would be most welcome.

d'Ambly expects the project to reach the halfway completion point on 15 September 2023. d'Ambly expects the project to reach final completion by 1 October 2024. d'Ambly will inform St. Paul's of any changes to this schedule thirty days prior to scheduled dates.

ECCLESIASTICAL PAINTINGS    SCULPTURE    CHURCH DECORATION    VESTURE    ALTAR FURNISHINGS

*updated + signed  
contract*



All invoices and progress payments from d'Ambly are due within 15 days. In the event that St Paul's fails to pay d'Ambly within 30 days, interest shall accrue on the unpaid balance at the rate of 1% per month, and d'Ambly reserves the right to stop all work until such payment is received.

d'Ambly acknowledges that St Paul's has engaged him in reliance upon his reputation for excellence in the design of liturgical space and the construction of liturgical furnishings, and warrants and agrees that all work to be performed by him or those whom he engages will be of the highest quality in accordance with the standards which he has customarily brought to his work.

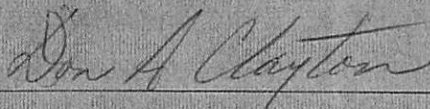
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The designs are, and shall remain, the sole property of Davis d'Ambly, Liturgical Artist, and are protected by copyright. Any distribution, modification, alteration or construction by others of the designs without d'Ambly's involvement and written approval is strictly prohibited. Nothing in the aforementioned copyright shall prevent St. Paul's Episcopal Church from using images, likenesses, or reproductions of the completed Rood (Calvary) Group in its publications, communications, and other pastoral activities.

THIS AGREEMENT has been entered into this 15<sup>th</sup> day November 2022.



Davis d'Ambly

By: 

St Paul's Episcopal Church

**From:** David Loucky

**To:** St. Paul's Vestry

**Date:** 10/14/22

**Re:** Vestry Report: Adult Discipleship

**Adult Christian Education**

**Rector's Forum:** "Faith in Practice" based on Ephesians 4, in which Paul teaches the church HOW to be formed into the body of Christ (St. Paul's vision).

Unit 1: To walk in a manner worthy of the calling to which we have been called (Baptismal Identity – including a 3-week mini-series by David Rowe)

Unit 2: To walk in the grace given to each one of us according to the measure of Christ's gift (focus on Christian Leadership, with guest presentations from leaders in the community)

Unit 3: To be renewed in the spirit of your minds, putting on the new self, created after the likeness of God in true righteousness and holiness (Advent and the Arts)

Unit 4: Living in Community: To grow into the full stature of Christ (Fellowship – a robust understanding/experience of being together)

Unit 5: To walk in love as Christ has loved us (Wendell Berry: It all turns on affection – loving your people, loving your place, loving your world)

**Parent Group:** Each week we discuss a question intended to help us see how our every-day life may be filled with the presence of God.

**Meat and Potatoes:** Fall 2022 focuses on the Old Testament using Ellen Davis' writings.

<https://divinity.duke.edu/faculty/ellen-davis>

**Wednesday evenings:**

**10/12/22:** Dr. Emily Baran, Chair of the Department of History at MTSU presentation about the ongoing war in Ukraine. Dr. Baran's research is focused on religious freedom and politics in the Soviet Empire and its successor states.

**10/19/22 and following:** 8-week discussion series "American Lament." Wednesdays from 6:15-7:00 PM. Begins 10/19/22. Led by Michael+ Stacey Owen and Kris McKusker

**9:50 a.m. (Monday-Friday)**

Daily "bite-sized" Bible Study and Prayer. On going. Still on zoom?

**Discipleship groups ("African" Bible Study format)**

Current leaders: David Rowe, Michael Whitnah, Scott Telford, Rhonda Pendergrass and Stacey and David Owen. New members may contact David Loucky to plug in.

**Lectionary Bible Study:** Wednesdays at 9:00 a.m. Meeting year-round, hybrid style.

14 - 19 meeting in the Adult Education rooms.

## September Parish Life Report

### Completed events

- on-going Wednesday night dinners
  - averaging approx. 50 people per dinner
  - Considering stopping around Thanksgiving and resuming after the first of the year
  - I have asked different groups to volunteer such as Pilgrimage, Mens Club, Vestry, Youth meat and potatoes, etc (similar to the Lent soup suppers)
  - Tasty Table has provided meals with vegetarian options and pizza/chicken Tenders, etc for the kids
  - \$10 per person; \$5 for kids under age 9

### Pending/Upcoming events:

- Cooking Classes
  - put on pause until the Spring when we can get more volunteers to help
- Supper Clubs
  - Collier Smith is coordinating
  - To take place starting October 21, Jan 20 th , Feb 17 th , and April 21
  - not sure how many have signed up yet, should start to be in the news Letter next week to sign up
- “Gratitude Sunday”
  - similar to Pentecost in the Park
  - October 16th to cap off our giving campaign
  - Mens Club is grilling out weather permitting
  - Morris Hamby will provide music pending his son’s health

### Future Events to consider

- At one time there was mention of including adults in Halloween party??

**Completed Projects (October Report):**

- Roofing job complete
- Scheduled irrigation line winterization
- Scheduled campus lawn aeration and overseeding
- Responded to leaking backflow valve on irrigation system. Four seasons is providing a quote to repair the valve.
- Discussed repairing the dormers on Academy St. side of campus with Boch and Sons. Getting quote.
- Aerator in water fountain replaced

**Current Projects (October Report):**

- Procure funding for basketball goal – acquire & install equipment
- Review proposed contract and evaluate whether we want to put the church bell on an annual maintenance contract
- Working with insurance company to determine potential reimbursement for gutter repairs and evaluating alternatives
- Evaluating alternatives for HVAC repair / replacement
- Review landscape and security lights – replace non-functioning ones – quote received from Haynes Service Company
- First aid kits purchased for the narthex, nursery wing, St. Margaret's, youth room, parish hall upstairs, the Wall Building and the kitchen – deploy in appropriate locations
- Wall Building front door issues
  - The new closer has been adjusted but is still not closing the door properly as it still occasionally hangs open - creates a security issue for the Wall Building
  - Fletcher Holland to evaluate - possibly we got a bad part
  - Have quote in hand to provide a new standard door to solve this issue permanently - \$4K quote for new door from Fletcher Holland
  - Heather soliciting additional quotes
- Evaluating lock requirements in several locations in conjunction with Safety Committee
- Create & deploy signage for various applications on the church property

**Minutes of Meeting of Vestry of  
St. Paul's Episcopal Church of Murfreesboro, Tennessee, Inc.  
Date of Meeting: September 20, 2022**

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**Method of Meeting** (i.e. virtual or in person): In Person

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**Vestry Members:**

<b>Vestry Member Name:</b>	<b>P = Present A= Absent</b>
<b>Bartsch, DeAnna</b>	A
<b>Burgess, Nick</b>	P (via Zoom)
<b>Clayton, Don</b>	P
<b>Dieringer, Sharon</b>	P
<b>Felciano, Dan</b>	P
<b>Hay, Kristi</b>	A
<b>Kellerman, Allison</b>	A
<b>Kyriakoudes, Louis</b>	P
<b>Loucky, David</b>	P (via Zoom)
<b>Miller, Brad</b>	P
<b>Owen, David</b>	P (Via zoom)
<b>Sachs, Steve</b>	A
<b>Tolbert, Martha</b>	A

**Clergy Present:**

Dr. Blaess

Rev. Whitnah (via Zoom)

**Staff Present:**

Heather Studenberg (via Zoom)

**Others Present:**

Jeanne Potter

Ted Goodman (clerk)

David Rowe

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1   **The Meeting was opened with a prayer by Dr. Blaess. Dr. Blaess confirmed a quorum was**  
2   **present.**

3  

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4   **Motion to approve by agenda by Dan F. Seconded by Brad Miller. Carried unanimously.**

5   **Review of Minutes:**

6   The minutes were approved. Motion to approve Sharon Dieringer seconded by Don Clayton,  
7   motion carried unanimously.

8  

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9   **Financial Report (Jeanne Potter):**

10   We had a net loss for the month of August which is normal and expected. Jeanne had budgeted  
11   for this loss. The loss was actually less (i.e. more favorable) than Jeanne had budgeted for. For  
12   the year we are better than expected. The Junior's building continues to track as expected.

13   We have 178 days of cash on hand which is excellent. Our main campus loan balance is now  
14   \$491,000 which is exciting. Jeanne is very pleased with the interest rate. Jeanne stated she is  
15   always glad to provide any additional information and detail and answer any questions that any  
16   of the Vestry members may have.

17   Motion to approve by Dan Feliciano, seconded by Sharron Dieringer. Motion carried  
18   unanimously.

19  

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20   **Committee Reports:**

21       **Finance and Administration Report (Martha Tolbert):**

22       Martha was not present for the meeting.

23       **Stewardship Report (Nick Burgess):**

24       Nothing to add to his written report.

25       **Arts, Design & Gifts Committee (Louis)**

26       The Great Rood is chugging along nicely. The committee had a great meeting with the  
27   artist since the last meeting. They are going to finalize everything with the artist pay a 50%  
28   deposit soon. All told, this will end up being a total job cost of approximately \$50,000.

29       Kristine said she thinks it is a beautiful design. It is something that is different from what  
30   we have ever thought about having in St. Paul's. It will be important for us a Vestry to be ready  
31   to help the congregation understand what the Rood Cross is, its function, and its significance. The  
32   Rood is the place where the transition from where the congregation lives to where God lives.  
33   Crosses in this place traditionally tell the story of John Chapter 19.

34 The Committee also made a motion to approve agreeing for the Atlantic Institute to place  
35 a plaque at St. Paul's in memory of Ron Messier, pending final approval of the final design,  
36 language, and placement by the Vestry. The Motion carried unanimously.

37 There was also a motion to approve the use of up to \$10,000 to approve two renovations  
38 for the alter area. One is to remove a small portion of the alter rail at the south corner of the alter  
39 rail where it meets the wall to make it easier and a shorter walk for the musicians to walk from the  
40 piano and front of the church to the Organ. They are also wanting to make changes to chairs and  
41 extend the chair platform to the side of the alter to make seating more convenient and comfortable.  
42 The funding for this has already been pledged.

43 Motion carried unanimously.

44 **Pastoral Care Report (Dan Felciano):**

45 Nothing to add to written report other than we need to promote Eucharistic home visits.

46 **Children's & Youth Discipleship Report (Sharon Dieringer):**

47 Nothing to add to written report  
48

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49 **Wardens' Reports**

50 **Jr. Wardens' Report (Brad Miller & David Owen):**

51 Nothing to add to written report

52 **Sr. Warden's Report (Don Clayton)**

53 Don talked about the fence with the Polesky family. Don said he would prefer to postpone  
54 a decision on this matter until a larger number of the Vestry members are present. However, he  
55 wanted to discuss it with the Vestry members present to get a feel on where we were present.  
56 David Owen expressed his appreciation for the Poleskeys and everything they do for the Church  
57 but David expressed concern about this creating a potential for future problems with future owners  
58 and the church's ability to use the Church's property. The Vestry then discussed the proposed  
59 fence license agreement and discussed it in detail. The vestry decided it was best to conduct a  
60 survey, remove the current church fence, relocate the fence to the property line and discuss it with  
61 the Poleskeys.

62 Don withdrew his motion from the prior meeting which had been tabled to be considered  
63 at the September 20, 2022, meeting.

64 So, it was determined that the Vestry would consider this at a future hearing.  
65

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66 **Clergy Report:**

67 **Associate Rector's (Rev. Whitnah):**

68 Thomas, our seminarian, is taking charge of doing a Young Adult / Young Professional  
69 Ministry. This is going well. We are already getting seminarians asking about serving at St. Paul's  
70 next year. Michael said he had a great meeting with a parishioner last week who greatly  
71 appreciated the handwritten note from Allison. Don Clayton reported that he had also received  
72 positive feedback from recipients of the letter.

73 On Wednesday, October 12, we will have Emily Barron join us after the Wednesday night  
74 dinner for a lecture on Ukraine, its history, and its culture.

75 **Rector's Report (Dr. Blaess):**

76 Tomorrow, clergy from the 42 churches in our Diocese will be here.

77 This Fall we will focus on renewing friendships. In 2023, we will focus on increasing  
78 people's sense of belonging within the Church. That will include "inreach" to our members,  
79 including pastoral care. We will also focus on how to get people who are new to the Church  
80 involved in ministries at the Church.

81  
82 **David Rowe's Report:**

83 They started pilgrimage and had 17 people present. It seems like a great group of people  
84 with some future Church leaders in it. David is excited about this group.

85 **Executive Session:**

86 The vestry did not hold an executive session.  
87

Respectfully submitted,

Theodore W. Goodman  
Clerk of the Vestry

## **Communications Report – October 2022**

- **ONGOING COMMUNICATION**
  - Friday eNewsletter
  - Sunday service reminders
  - Bulletins for each service
  - Website updated weekly with service information, bulletin and eBlast link
- **UPCOMING**
- **COMPLETED**
- Stewardship communications:
  - Stewardship themed Epistle mailed
  - Text reminders went out on day before Porch Gatherings
  - Stewardship social media campaign – Lynne Miller
  - Estimate of Giving cards mailed & QR codes created to link to electronic pledge form
- “Welcome to the Neighborhood” cards created & have been & will continue to be distributed to new downtown households.

## APPROACH

*Officiant* The angels of God guard us through the night,  
*People* And quieten the powers of darkness.  
*Officiant* The Spirit of God be our guide  
*People* To lead us to peace and to glory.

It is but lost labour that we haste to rise up early, and so late take rest, and eat the bread of anxiety. For those beloved of God are given gifts even while they sleep. *Silence.*

*Officiant* E te whānau/My brothers and sisters, our help is in the name of the eternal God,  
*People* Who is making the heavens and the earth.

*Officiant* Dear God, thank you for all that is good, for our creation and for our humanity, for the stewardship you have given us of this planet earth, for the gifts of life and of one another, for your love which is unbounded and eternal. O thou, most holy and beloved, my Companion, my Guide upon the way, tāku whetū mārama i te pō / my bright evening star. We repent the wrongs we have done: We have wounded your love.

*People* O God, heal us.

*Officiant* We stumble in the darkness.

*People* Light of the world transfigure us.

*Officiant* We forget that we are your home.

*People* Spirit of God, dwell in us.

Eternal Spirit, living God, in whom we live and move and have our being, all that we are, have been, and shall be is known to you, Even the very secret of our hearts and all that rises to trouble us. Living flame burn into us, cleansing wind, blow through us, fountain of water, well up within us, that we may love and praise in deed and in truth.

## INVOCATION

*Officiant* Eternal Spirit, flow through our being and open our lips,  
*People* that our mouths may proclaim your praise.  
*Officiant* Let us worship the God of love.

## THE PHOS HILARON

Hail, gladdening Light, of God's pure glory poured,  
Who is the immortal Father, heavenly, blest,  
Holiest of holies, Jesus Christ our Lord.

Now we are come to the sun's hour of rest,  
The lights of evening round us shine,  
We hymn the Father, Son, and Holy Spirit divine.

Worthiest art thou at all times to be sung,  
With undefiled tongue,  
Son of our God, Giver of life, alone!  
Therefore in all the world thy glories, Lord, they own.

## PSALM

Psalm 31

O God, I have come to you for shelter: \*  
let me never be put to shame.  
Deliver me in the justice of your ways: \*  
incline your ear to me and be swift to save me.  
Be for me a rock of refuge, a fortress to defend me: \*  
for you are my rock and my stronghold.  
Lead me and guide me for your name's sake: \*  
deliver me out of the net that they have laid secretly for me,  
for you are my strength.  
Into your hands I commit my spirit, \*  
for you will redeem me, eternal God of truth.

## READING

2 Corinthians 4.6-10

It is God who said, Let light shine out of darkness, who has shone in our hearts to give the light of the knowledge of the glory of God in the face of Jesus Christ. But we have this treasure in earthen vessels, to show that the transcendent power belongs to God and not to us. We are afflicted in every way, but not crushed; perplexed, but not driven to despair; persecuted, but not forsaken; struck down, but not destroyed; always carrying in the body the death of Jesus, so that the life of Jesus may also be manifested in our body.

## THE PRAYERS

<i>Officiant</i>	Into your hands, O Lord, I commend my spirit,
<i>People</i>	For you have redeemed me, O Lord, O God of truth.
<i>Officiant</i>	Keep me, O God, as the apple of your eye,
<i>People</i>	Hide me under the shadow of your wings.
<i>Officiant</i>	Lord, have mercy.
<i>People</i>	Christ, have mercy.
<i>Officiant</i>	Lord, have mercy.

## **THE LORD'S PRAYER**

Our Father, who art in heaven, hallowed be thy Name. Thy kingdom come, thy will be done, on earth as it is in heaven. Give us this day our daily bread; and forgive us our trespasses, as we forgive those who trespass against us. And lead us not into temptation, but deliver us from evil. For thine is the kingdom, and the power, and the glory, for ever and ever. Amen.

Keep watch, dear Lord, with those who work, or watch, or weep this night, and give you angels charge over those who sleep. Tend the sick, Lord Christ; give rest to the weary, bless the dying, soothe the suffering, pity the afflicted, shield the joyous; and all for your love's sake. Amen.

*Please add your own intercessions and thanksgivings at this time.*

## **THE SONG OF SIMEON**

Guide us, O God, while waking, and guard us while sleeping, that awake we may watch with Christ and asleep may rest in your peace.

Praise be to God, I have lived to see this day. God's promise is fulfilled, and my duty done. At last you have given me peace, for I have seen with my own eyes the salvation you have prepared for all nations - a light to the world in its darkness, and the glory of your people Israel.

Guide us, O God, while waking, and guard us while sleeping, that awake we may watch with Christ and asleep may rest in your peace.

## **PRAYER FOR NIGHT**

Lord, it is night. The night is for stillness. Let us be still in the presence of God. It is night after a long day. What has been done has been done; what has not been done has not been done; let it be. The night is dark. Let our fears of the darkness of the world and of our own lives rest in You. The night is quiet. Let the quietness of your peace enfold us, all dear to us, and all who have no peace. The night heralds the dawn. Let us look expectantly to a new day, new joys, new possibilities. In your Name we pray. Amen.

## **THE BLESSING**

The blessing of God, the eternal goodwill of God, the shalom of God, the wildness and the warmth of God, be among us and between us, now and always. *Amen.*